



# Town of Oakfield

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Chairperson Edward Smith, Supervisor Al Messner, Supervisor Joe Schauer  
Treasurer Amy Steinke, Clerk Nicole Schauer

Contact: Town Clerk Nicole Schauer • W8965 Oak Center Road, Oakfield, WI 53065  
townoakfield.wi.clerk@gmail.com • 920.517.6727

## New Home Construction Application Requirements

Please submit the following:

- Completed WI Uniform Building Permit Application
  - All of the required information must be provided or the application will be returned to you.
- Building Permit Fee of \$850
  - Checks payable to the Town of Oakfield
- Site Plan detailing the location of the proposed house on the building lot in reference to the road, adjoining properties, any existing structures, well, sanitary system, etc.
- Copy of Sanitary Permit issued by Fond du Lac County
- 2 copies of the house plans with attached energy calculations
  - The energy calculations must be included with the house plans.
- Copy of the certified survey map for the building lot
  - Only needed if Town did not already receive a copy.

### **Please note:**

All new houses must be built at least 100 ft. but no more than 400 ft. from the center of a public roadway and at least 25 ft. from adjoining properties.

A full basement is also required under all new houses.

### **Submit to:**

Town of Oakfield  
Attn: Nicole Schauer, Clerk  
W8965 Oak Center Road  
Oakfield, WI 53065