

**TOWN OF OAKFIELD
BUILDING PERMIT APPLICATION**

Applicant Name: _____

Address: _____

Telephone: _____ email address: _____

Owner (If different than Applicant): _____

Section: _____

Fire No./Road: _____

New Construction: _____ Remodeling: _____ (Check one)

Property Zoning: _____

(i.e. Agricultural, Residential, Business, Industrial)

Application is hereby made for a permit to build or remodel the following

(Please describe building or remodeling project in detail):

Building Dimensions (Length, Width & Height): _____

Location & Description of Building Area: _____

Distance from centerline of road/road right-of-way: _____

(100' minimum from centerline/66' minimum from right-of-way)

Distance from property lines/side-yard & rear-yard (25' minimum): _____

Type of Construction/Kind of Material (Wood, Metal, Concrete, etc.): _____

Estimated Cost: \$ _____

Architect: _____

Builder: _____

Mason: _____

Use of Building: _____

(i.e. storage, livestock, machinery, etc.)

Site Plan: For all new construction a site plan must be submitted. Please diagram the location of the new structure in reference to existing buildings, well, sanitary system, distance from adjoining property lines and distance from road. Exact measurements in feet are required.

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Conditions of Issuance *(Please read carefully & sign Application below)*

- 1) All building permits must be requested at least 20 days prior to the start of construction, by contacting the Town of Oakfield Permit Issuer, Nicole Schauer at 920.517.6727. No new construction or remodeling (costing \$1500 or more) is allowed in the Town of Oakfield without a building permit.
- 2) All building permits are issued for a one year period of time. A new building permit application needs to be completed and standard building permit fee paid for any renewal of a building permit. All renewals are for a 6 month period of time.
- 3) All new construction or remodeling and use must be consistent with the current zoning of the property. (The enforcement of the Fond du Lac County Shoreland Zoning Ordinance in certain areas of the Town of Oakfield, may require a separate permit from the County Code Enforcement Office before commencing construction).
- 4) ***A building permit for a house addition cannot be issued until the Fond du Lac County Code Enforcement Office determines if an evaluation and/or replacement of your private waste disposal system is required (Wisconsin Administrative Code Comm 83).*** Contact the Fond du Lac County Code Enforcement Office at 929-3139 for further information.
- 5) Building permits will not be issued for any property where there are any current code or zoning violations, the violations must first be corrected.
- 6) Where there is a need for filling in of an area or other site preparation, this must be completed within a one year period of time.
- 7) If the Permit Issuer has a concern regarding the issuance of any building permit, no construction can begin without the review and approval of the Town Board. The Town Board will review all building permit applications at the Board's monthly meeting, on the second Monday of the month. *If the Town Board finds that a building permit was issued in error, the Board will revoke the building permit, order construction to cease and may request removal of the structure. An example of an error, would be the construction or use of a structure that does not conform to the current zoning of the property.*
- 8) ***Important! All Property Owners will be held responsible for any Town road damage resulting from the construction activities on their property, such as damage from trucking materials to the property or damage caused by equipment used on the property.***

I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit as stated above; understand that the issuance of the permit creates no legal liability, express or implied, on the Town of Oakfield; have thoroughly completed the application and certify that all the above information is accurate. I expressly grant the building permit issuer permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant's Signature _____ Date Signed _____

Please include building permit fee when submitting application.

To be completed by Permit Issuer:

Date application received _____ Amnt recvd _____ check # _____

Permit issued the _____ day of _____, 20__

By _____, Town of Oakfield Permit Issuer